

Minutes of the joint meeting of Church Council and Parish Trust of London Russian Orthodox Cathedral of the Dormition of the Most Holy Mother of God and the Holy Royal Martyrs of Russia  
London, 30 November 2008.

**Attended**

Father Nikolay Savchenko, Father Peter Baulk, Trustee Gregory Wolcough, Treasurer Andrei Rodzianko, Subdeacon Alexander Shadrin, Churchwarden Vera McClenaghan, Head Sister Tatiana Holodny, Choir Director Anna Kobrina, Secretary Oleksiy Danylenko, Vassiliy Starodubtsev, Alexey Samarenko

**Absent**

Ktitor Pavel Lisitsin, Trustee Sofia Goodman, Trustee Nicholas Yellachich, Mikhail Apukhtin, Alissa Turgeneva

**Opening of the meeting**

The meeting was opened by prayer at 13:45.

**Sisterhood Report**

Matushka Tatiana Holodny requested that the Sisterhood and she personally be released from the responsibility of maintaining the School. Fr. Peter will check if it is allowed, because responsibility over school is typical for a sisterhood.

For the planned celebration of St. Xenia the Righteous of Rome on 24 January 2009 (6 February in the new calendar), we plan to invite Metropolitan Hilarion. Fr. Nikolay will ask HE Vladyka Mark for his blessing.

We need to prepare a list of sisters who devote most time to sisterhood activities to be nominated for award letters.

At the celebration of St. Xenia day, we plan to invite recent donors to a dinner at the church hall.

**Treasurer Report**

Andrei Rodzianko has presented 3Q 08 financials and a 2009 budget proposal. The proposed 2009 budget has been unanimously accepted:

**2009 Budget**

<b>Income:</b>	
Candles	18,500
Prosforas	2,300
Prayer donations	750
Plate collections	16,750
Choir collections	1,350
Sisterhood collection	2,000
Collection boxes	4,000
Subscriptions	12,000
Events	1,500
Misc donations	5,000
Overpaid accounts	-
One off donations	1,000
Outside one-off collections	150
Christmas and Easter Gift collection (Website and in church)	3,200
Gift Aid	1,500
Grants and Legacy Gifts	-
<b>Total Revenues</b>	<b>70,000</b>

**Expenses:**

Cleaning expenses	-1,560
Choir costs (inc temp choir director)	-750
Sisterhood (inc School donations)	-2,000
Priest expenses (phone & fuel)	1,320
Items purchased for altar	-250
Capital improvements (toilet/skip rental)	-5,000
Salaries, tax and NI	-36,000
Visiting Clergy	-1,000
Gifts to clergy on special occasions (bday)	-250
White goods reimbursement	0
Utilities/security/council tax/insurance	-19,000
Feast days and trapeza expenses	-250
Candles purchased	-4,000
Net Interest and other expense	-250
Easter Gifts (All priests, choir director and choir)	-2,500
Travel expense for choir director	0
Priest/family relocation expenses	-9,000
Special Collections / Kursk Icon reimbursement to Ennismore	0
Debt repayment to other accounts	<u>-4,138</u>
<b>Total Expenses</b>	<b>-84,628</b>
Errors and omissions	
<b>Net income</b>	<b>-14,628</b>
Deposits from previous period	
Amount to deposit	
Net change in Unrestricted account	-14,628

<b>Unrestricted (Operating) account balance sheet items</b>	<b>Forecast:</b>
	<b>31/12/2009</b>
Cash position	20,352.19
Net Change in cash position	-14,628
Debt to Restricted Accounts	0
of which:	
Due to TARF (02329549)	0
Due to ECA (73221849)	

October 2008 donations included GBP 900 from the wedding.

**Icon-Cases**

According to Alexander Shadrin, Pavel Lisitsin has confirmed with Dmitry Hartung that the icon-cases are ready for transportation to London. They can arrive in early December 2008. Dmitry Hartung will bring the relics box himself, probably in January 2009. Pavel Lisitsin will be asked to prepare a donation certificate for the goods in order to avoid custom charges and unnecessary delays.

**Church Council Procedural**

As Andrei Rodzianko suggested, we need to discuss any critique at a Church Council meeting, with the one criticised present, rather than per email.

**Club and School**

After a lengthy discussion, the action points are:

- We will notify the Church School and the parents of the pupils about our plans to reform the way the Church School operates.

- Fr. Nikolay will speak to Olga and Natalia about their possible role in running the new Church School.
- Fr. Peter will speak to James about returning the GBP 5,000 that the Club organisers borrowed from the Sisterhood. According to Fr. Peter, that amount may not be spent without approval of 3 trustees and therefore cannot be spent at the moment anyway.
- Fr. Nikolay will present a plan of reforming the Church School at the next meeting.
- Next Sunday, Fr. Nikolay will announce start of Law of God lessons for children on Sundays.

### **Items over GBP 300**

Auditor's fee of GBP 500 for auditing 2007 financials has been unanimously approved.

### **Miscellaneous**

We need someone to compile a parishioners address book. Vitaly Matafonov will be contacted on this matter. Andrei Rodzianko will look at the contact details of the recent donors.

Gregory Wolcough will prepare a Christmas donation appeal.

Gregory Wolcough suggested selecting new trustees as replacement candidates of some of the current trustees. People with law or accounting background are preferred.

### **The next meeting**

The next joint meeting of Church Council and Parish Trust is planned for 1 February 2009.

### **Closing of the meeting**

The meeting was closed by prayer at 14:37